

**STATEMENT OF AGREEMENT
BETWEEN
MENDOCINO COUNTY SELPA
AND
POINT ARENA SCHOOL DISTRICT
REGARDING
REGISTERED BEHAVIOR TECHNICIAN SUPPORT**

This agreement is a contract between the Mendocino County SELPA and the Point Arena School District ("District") for the period of July 1, 2024, through June 30, 2025, regarding Registered Behavior Technician Support.

The Mendocino County SELPA shall work with the District to provide Registered Behavior Technician ("RBT") support according to:

ASSIGNMENT:

1. SELPA Behavior Specialist will work with LEA Special Education Director to develop a schedule for the BT/RBT providing services.
2. When listing BT support on the IEP, teams should indicate "Behavior Support Staff" under "Supplemental Aids and Services", with a start date coinciding with the IEP meeting date, and end date 8 weeks later. RBT support is not intended to be for the entire school year, but rather a temporary support to be reevaluated periodically with next steps discussed for fading and coaching of school staff as needed.
3. The district shall provide staff (or two) from the beginning of intervention to shadow the BT/RBT and begin gaining tools and skills to support the behavioral needs of the student the BT/RBT is assigned to. If this is not in place from day one, it will need to be in place as soon as feasible to ensure capacity building and actual coaching from the BT/RBT.
4. The BT/RBT is NOT supposed to be seen or used as a 1:1 for any district student. District staff should be considered for this purpose instead where needed.
5. All changes/adjustments in schedule will be agreed upon by both LEA Special Education Director and SELPA Behavior Specialist.
6. BT/RBT schedule adjustments will be based on student need and needs of other students requiring BT/RBT services.
7. BT/RBT services will fade as appropriate based on student need, district staffing availability and will be agreed upon by LEA Special Education Director and SELPA Behavior Specialist.
8. The BT/RBT program will be staffed to include 1 FTE RBT/BT on Special Assignment position in addition to RBT/BT's staffed to support specific students requested by districts. This additional BT will be utilized to provide temporary support to students across the county whose teams are in need of coaching, implementation of Behavior Plans, and best practice strategies. The RBT/BT on Special Assignment RBT/BT will also be available to provide support in the creation of materials, assistance with data collection, and if feasible



provide coverage for other RBT/BT absences. The SELPA Behavior Specialist will have the authority to decide when to assign the RBT/BT on Special Assignment. Mendocino County Office of Education (MCOE) will handle any unbilled time for the RBT/BT on Special Assignment and allocate the unused time as deemed appropriate.

SUBSTITUTE COVERAGE:

When an RBT/BT is unable to work, the SELPA Behavior Specialist will notify the district Special Ed Director as soon as possible of the known absence. The district will be responsible for providing coverage for the student during the BT's absence. The SELPA Behavior Specialist will work with the Special Ed Director to problem solve a solution for staff coverage, including if at all possible temporarily reassigning another BT to provide partial coverage.

PROPORTIONATE SHARE/FEE FOR USE

All costs associated with the operation of the SELPA RBT/BT program will be proportionately shared by each district's usage of the RBT/BT program. The RBT/BT program will include 7 FTE RBT/BT's (including salary, health & benefits, mileage, and supplies) plus 40 days of the SELPA Behavior Specialist time. First, second and third quarter billing will be based on estimated costs and known usage at that time. Budgeted costs will equal estimated reimbursement from districts and will be reconciled at year-end once each district's usage of the program is known.

BTs/RBTs require ongoing training, mentoring and meetings with the Behavior Specialist, as well as supervision oversight. This time is included in the total cost of an FTE. If a BT/RBT is split between different districts the time for meetings and supervision will be calculated according to their time spent in each district. For a newly hired, unassigned BT, the cost for shadowing and training will be divided equitably among districts that have contracts for a BT during a school year.

The RBT Budget for 2024-25 is \$585,659.59 The rate per FTE is \$83,665.71.

SIGNATURES:

Warren Galletti
Warren Galletti (Sep 24, 2024 11:35 PDT)
Warren Galletti, Superintendent
Point Arena School District

Sep 24, 2024
Date

Gina Danner
Gina Danner, Executive Director
Mendocino County SELPA

Sep 10, 2024
Date

Nicole H. Glentzer
Nicole H. Glentzer, County Superintendent
Mendocino County Office of Education

9/9/24
Date




STATEMENT OF AGREEMENT RBT Pt Arena GD NG Signed

Final Audit Report

2024-09-24

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