



**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES**

**October 09, 2024**

**OPEN SESSION**

**4:30 PM**

**Point Arena High School and Zoom  
270 Lake Street  
Point Arena, California 95468**

The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Point Arena Schools District Office located at 45 Lake Street, Point Arena and online at <https://pointarenaschools.org/board-meeting-packets-2024-25/>. For more information please call 882-2803.

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/83193572397?pwd=uzBVdPaPfpYgr2S8bJytCTCtu4p0S.1>**

**Meeting ID: 831 9357 2397      Passcode: 617295**

**One tap mobile +16699009128,,83193572397#,,, \*617295#      Dial by your location • +1 669 900 9128**

**Section 1:**

1.1 Call to Order - **Meeting called to order at 4:30 PM by President Martinez**

1.2 Roll Call - **Members Cole and Wilder were absent**

1.3 Pledge of Allegiance to the Flag

1.4 Tribal Land Acknowledgement: "We acknowledge the traditional, ancestral, un-ceded lands and Sovereignty of the Manchester Band of Pomo Indians and the Kashia Band of Pomo Indians, whose historical relationship with the land continues to this day."

1.5 Approval of Agenda

**A motion was made by Hillscan and seconded by Bechtol to approve the Agenda.**

**MSC: Hillscan/Bechtol      Student Board Member - Yes      Board Vote: 5-0-0-2**

**Section 2:      PUBLIC COMMENT REGARDING OPEN SESSION ITEMS NOT ON THE AGENDA**

2.1 Individual speakers shall be allowed **three minutes** to address the Board on each item not on the agenda. The Board President may allow additional time as appropriate. Government Code 54954.3 prohibits the Board from taking action on matters not on the agenda. The Board may briefly respond to such public comment by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification.

While we recognize each person's free speech rights to talk at a board meeting, we are requesting that speakers do not express a complaint against an identifiable employee of the district without giving the board an opportunity to meet its legal obligations regarding the processing of complaints. If you do have a complaint, please contact Superintendent Galletti at (707) 882-2803, or if the complaint is about the Superintendent, please contact the Board President Sal Martinez at (530) 708-1424. This notice will

allow us to meet our legal obligations and your complaint will be heard and reviewed in accordance with the law and the district process.

So as to not inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. **Speakers are asked to e-mail anything to be read to the Board to the district office: [iriboli@mcn.org](mailto:iriboli@mcn.org) or the Board President, [Sal.martinez@mcn.org](mailto:Sal.martinez@mcn.org).**

Members of the audience may feel free to arrive and depart at any time during the meeting. Please do so quietly. Point Arena Schools adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 882-2803. All efforts will be made for reasonable accommodations (Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 1213

### **Section 3: PUBLIC COMMENT REGARDING OPEN SESSION ITEMS ON THE AGENDA**

3.1 Individual speakers shall be allowed **three minutes** to address the Board on each item on the agenda. This may occur during this section of the agenda or after the Board has had its discussion, and prior to taking action on each item on the agenda. The Board President may allow additional time as appropriate.

### **Section 4: BRIEF REPORTS (3 minutes each)**

4.1 Student Board Member -

**Student Board Member Gaby Aguilar Villagomez reported on volleyball, soccer and that cheer has started. Students are not happy with the no eating in class food policy because there is not enough time to eat. Gabby is still wanting to start a Literature Club.**

4.2 PATU

- Arena Elementary School Teachers
- Point Arena High School Teachers –

**Joseph Swain, Math teacher and Technology Director shared PAHS installed a new weather station in front of the tech room. It includes UV sensors to measure radiation from the sun, humidity, rain, etc.**

4.3 CSEA

- Arena Elementary School Classified
- Point Arena High School Classified

4.4 Arena Elementary School Principal –

**Principal Egger shared substitutes are needed; 9 staff and faculty were out today; some subs have taken permanent positions and Principals are teaching classes. October 14<sup>th</sup> is Indigenous People's Day; Ann is taking students to Alcatraz; October 17 is the "Great America Shakeout" – Arena will practice earthquake drills; the following week is Parent Teacher conferences. There will be a Halloween parade and "trunk or treat" at Arena. The District will implement "Go Guardian" to see what students are doing on computers at school and on school computers they take home. New safety blinds will be installed in classrooms.**

4.5 Point Arena High School Principal –

**Principal Feliz reported PAHS will also use "Go Guardian" and CLEVER to monitor computers when at school and when they are on school computers at home.**

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**PAHS is MAP testing now instead of in August; and interventions are in place. Gym floors will be re-finished on 10/11- 10/15; NAEAC has a trip on 10/14-15, ELAC/DELAC meeting on Monday, and Mendo Health Alliance has been meeting with classes. Mr. Feliz brought books to give the board members and he distributed a compilation of feedback from 38 students as part of “Elevating Student Voices”. Homecoming game will be on 10/25 and the dance on 10/26.**

**4.6 Board of Trustees –**

**Member Hillscan will be out of town and plans to visit schools when she is back. Member Aparicio plans to visit the High School on Monday and he appreciates Principal Feliz driving students to school; Aparicio has been out ill for a week.**

**Member Wilder joined the meeting at 4:53.**

**Superintendent Galletti shared for member Cole in her absence that she is organizing a Dia De Los Muertos event in coordination with the Lighthouse and Charter School which will be on November 1 from 5 -7:30 PM at the Point Arena Lighthouse.**

**4.7 Superintendent –**

**Superintendent Galletti announced the schools will participate in the California Shakeout on October 17 at 10:17 AM, and we will work on communications districtwide. Howard Cole’s celebration of life will be next Tuesday at the *Pier Place*. Our biggest issue continues to be attendance; Mr. Galletti and Mr. Feliz held a SARB (School Attendance Review Board) meeting. The Health Fair put on by Mendo Health Alliance was a success and had good attendance. Both sites are working on student engagement. Admin is looking into more staffing support; a high school student volunteered today with the preschool in a program that has growth potential.**

## **Section 5: DISCUSSION**

**5.1 Student Achievement**

### **ARENA ELEMENTARY**

- ELPAC data – (5 minute presentation/10 minute discussion)

**Principal Egger handed out the Summative ELPAC data for 22-23 and 23-24. In 2022-23 - 20% of students were proficient and in 2023-24 - 24.14% were proficient. Level 3 (Moderately Developed) grew from 40% to 44.83% of students. Arena grew from a total of 224 students last year to now 244; most of the 20 new students are second language students. Daniel Jimerson is working more with middle school with interventions in place. Arena is working on isolated math time across the board. Ms. Egger is seeing growth and potential**

- CAASP Summary from Spring Results (5 minute presentation/5 minute discussion)

**Principal Egger shared the Arena CAASP data comparison for 2023-24. The proficient numbers have dropped 4% in ELA and 5% in Math. Teachers have been working hard to improve scores identifying which students need interventions.**

- Beginning of Year Teacher Professional Development

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Principal Egger distributed a handout “AUES UDL Design 2024-25” presented by Marisa Sizemore and Maria Steward from MCOE. With the UDL (Universal Design for Learning) program students have a voice for their individual learning styles. 1<sup>st</sup> meeting was a check-in and there were lessons to engage students. Next meeting in November will focus on parent engagement. RULER is used for SEL (Student Emotional Learning) and staff will meet once per quarter to see how it’s going in the classroom. Counselor Ruby does movement with grades 1-3, Ms. Egger works with 2,3,4,5 on lessons in the classroom, and Action Network works with middle school students. Professional Development in SEL and UDL fits in with Goal 1A.

## POINT ARENA HIGH SCHOOL

- ELPAC data – (5 minute presentation/10 minute discussion)

Principal Feliz shared what he is doing for ELPAC that is highlighted in the LCAP. 100% of ELL (English Language Learners) completed the ELPAC Assessment and 12 of 20 (60%) reclassified as proficient in the 2023-24 school year. Of the 6 remaining students taking the ELPAC in 2023-24, 71.4% are at Level 1; the target metric for reclassification in 2027 is 40%. Mr. Feliz shared the Organizational Chart of Tier III - ELL systems for ELA and Math.

- CAASP Summary from Spring Results (5 minute presentation/5 minute discussion)

Principal Feliz shared 100% of 11 grade students took the CAASP. Of 26 students, 23% demonstrate college preparedness pursuant to the EAP (Early Assessment Program). 34.6% did not meet standards in ELA and 80.8% did not meet standards in Math. Focus will be on small incentives for the 26 - 11<sup>th</sup> graders and targeted interventions.

- Beginning of Year Teacher Professional Development

Principal Feliz handed out a sheet listing all 9 of the Professional Development topics since 8-19-2024. Implementation of Academic Standards (Local indicators) from the State are high at PAHS and are based on building systems, and staff development and meeting local indicators. Local indicators reflect more how PAHS is doing; math will be modeled after reading interventions.

Student Board Member and Member Aparicio left at 5:55 PM

5.2 Winter Celebration/Staff Appreciation – (5 minutes) –

The board agreed to hire UNEDA Pizza to cater the event on 12/4 at 3:30 in the PAHS auditorium. Board and District will provide salad and cookies. Member Hillscan agreed to be on the celebration committee.

## **Section 6: DISCUSSION WITH POSSIBLE ACTION**

6.1 **Discussion with possible action:** consideration of and possible action to approve the unaudited Actuals for the 2023-2024 School Year (Pgs.1-147). – (20 minutes)

<https://pointarenaschools.org/wp-content/uploads/2024/10/2.-Item-6.1-Pgs.-1-147.pdf>

A motion was made by Bechtol and seconded by Hillscan to approve the unaudited Actuals for the 2023-2024 School Year

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**Business Manager Chin presented the 2023-24 Unaudited Actuals which showed a ~ \$218k change for the better, ending the year with a ~(\$41k) deficit. Revenue was ~ \$539k higher relative to June with Property Taxes up 3.95% (~\$283k) and Federal, State and Local Revenue all higher. Expenses were ~ \$475k higher than planned, and the ending fund balance was \$2,681,424. Reporting on the Education Protection Account (EPA) showed ~\$66K was used for salaries at both sites, and the Projected Reserves out to 2025-26 show a total balance greater than the 4% minimum required. There were transfers from Fund 17 for tech purchases. Ms. Chin reviewed the October Budget Update for 2024-2025, relative to the June Adoption Budget, illustrating that we started with a (~\$315k) projected deficit that decreased to (~\$155k) deficit, primarily due to an increase in estimated revenue, and a decrease in estimated salaries & benefits. The Multi-Year Projection shows a (~223k) deficit for 2025-2026 and a (~205k) deficit for 2026-2027, with 12% Ending Fund Balance reserve of \$2,304,161 and \$2,099,163 respectively.**

**MSC: Bechtol/Hillscan                      Student Board Member - Absent                      Board Vote: 5-0-0-2**

- 6.2 **Discussion with possible action:** consideration of and possible action to adopt Point Arena Schools Resolution No. PAS-25-6102 regarding Sufficiency of Instructional Materials for the 2024-2025 school year (Pg. 148). – (2 minutes).  
<https://pointareaschools.org/wp-content/uploads/2024/10/3.-Item-6.2-Pg.-148.pdf>

**A motion was made by Bechtol and Hillscan seconded by to adopt Point Arena Schools Resolution No. PAS-25-6102 regarding Sufficiency of Instructional Materials for the 2024-2025 school year**

**MSC: Bechtol/Hillscan                      Student Board Member - Absent                      Board Vote: 5-0-0-2**

- 6.3 **Discussion with possible action:** consideration of and possible action to approve scheduling a Special Board Meeting for the Annual Reorganizational Meeting on December 18, 2024, at 3:30 PM.

**A motion was made by Bechtol and seconded by Hillscan to approve scheduling a Special Board Meeting for the Annual Reorganizational Meeting on December 18, 2024, at 3:30 PM.**

**MSC: Bechtol/Hillscan                      Student Board Member - Absent                      Board Vote: 5-0-0-2**

**Section 7:      CONSENT AGENDA (ACTION ITEM) – (2 minutes)**

**A.      Minutes**

- A.1      Approve the minutes from the Board of Trustee’s meeting held on September 11, 2024 (Pgs. 149-155).

<https://pointareaschools.org/wp-content/uploads/2024/10/4.-Item-A.1-Pgs.-149-155-.pdf>

**B.      Finances**

- B.1 Accept Point Arena Schools September 2024 Commercial Warrant Registers (Pgs.156 - 178).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/5.-Item-B.1-Pgs.-156-178.pdf>
- B.2 Accept Point Arena Schools September 2024 Purchase Order Registers (Pgs. 179-183).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/6.-Item-B.2-Pgs-179-183.pdf>
- B.3 Accept Point Arena Schools September 2024 Budget Transfer Registers (Pgs. 184-187).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/7.-Item-B.3-Pgs.-184-187.pdf>
- B.4 Accept Arena Elementary Student Body Reports for the month of September, 2024 (Pgs.188-190).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/8.-Item-B.4-Pgs.-188-190.pdf>

C. Other

- C.1 Accept the Point Arena Schools Administrative/Teacher Ratio Calculation for the 2024-2025 School Year (Pgs. 191-199).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/9.-Item-C.1-Pgs.-191-199.pdf>
- C.2 Approve the Memorandum of Understanding between Point Arena Joint Union High School District and Potemkin, Inc. for the period of July 1, 2024 – June 30, 2025 for Media Arts services for Point Arena High School students, (Pg. 200).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/10.-Item-C.2-Pg.-200.pdf>
- C.3 Approve the Memorandum of Understanding between Point Arena Joint Union High School District and The Malibu Gourmet for the period of July 1, 2024 – June 30, 2025 for Culinary Arts services for Point Arena High School students (Pg. 201).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/11.-Item-C.3-Pg.-201.pdf>
- C.4 Approve the Memorandum of Understanding between Point Arena Joint Union High School District and Sonoma State University for the period of October 1, 2024 – June 30, 2025 for the *Learning by Making* STEM Program (Pgs. 202-206).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/12.-Item-C.4-Pgs.-202-206.pdf>
- C.5 Approve the Agreement between Point Arena Schools and Mendocino County Office of Education SELPA for the period of July 1, 2024 to June 30, 2025 for Registered Behavior Technician services (Pgs. 207-209).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/13.-Item-C.5-Pgs.-207-209.pdf>
- C.6 Approve the 2024-2025 Interdistrict Transfer List (Pg. 210).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/14.-Item-C.6-Pg.-210.pdf>
- C.7 Approve the Williams Quarterly Complaint Report – First Quarter 2024-25 (Jul- Sep.) (Pg. 211).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/15.-Item-C.7-Pg.-211.pdf>

- C.8 Approve for adoption the NGSS (Next Generation Science Standards) Virtual Curriculum *Mystery Science by Discovery Education*, copyright 2011, for grades K-5.
- C.9 Approve the Tech Surplus list dated 9/23/2024 (Pgs. 212-213).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/16.-Item-C.9-Pgs.-212-213.pdf>
- C.10 Approve the Teacher Consent from Cristin Allen to teach Physical Education, which is outside her credential area, at Arena Union Elementary for the 2024-2025 school year.
- C.11 Approve the Teacher Consent from Justin Hughey to teach Physical Education, which is outside his credential area, at Arena Union Elementary for the 2024-2025 school year.
- C.12 Approve the Teacher Consent from Cesar Vasconcelos Martins to teach Intervention, which is outside his credential area, at Point Arena High for the 2024-2025 school year.
- C.13 Approve the Teacher Consent from Marc Feliz to teach Chemistry, Physics and Intervention, which is outside his credential area, at Point Arena High for the 2024-2025 school year.
- C.14 Approve the Teacher Consent from Claudia Struble to teach English, which is outside her credential area, at Point Arena High for the 2024-2025 school year.
- C.15 Approve the Teacher Consent from Lillian McFarland to teach Theater, which is outside her credential area, at Point Arena High for the 2024-2025 school year.
- C.16 Approve the Teacher Consent from Kyle Foreman to teach Intervention, which is outside his credential area, at Point Arena High for the 2024-2025 school year.
- C.17 Approve the Teacher Consent from Daniel Regelbrugge to be a Multiple Subjects Teacher, which is outside his credential area, at South Coast Continuation High for the 2024-2025 school year.

**A motion was made by Bechtol and seconded by Hillscan to approve the Consent Agenda**

**MSC: Bechtol/Hillscan      Student Board Member - Absent      Board Vote: 5-0-0-2**

**Section 8:      CORRESPONDENCE – (2 minutes)**

- 8.1 LCAP and Budget approval letter from MCOE (Pgs. 214-217).  
<https://pointarenaschools.org/wp-content/uploads/2024/10/17.-Item-8.1-Pgs.-214-217.pdf>

**Section 9:      ITEMS FOR NEXT MEETING/NEXT MEETING DATE/ADJOURNMENT**

- 9.1 Items for Next Board Meeting
- 9.2 Next Regular Meeting: November 13, 2024

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9.3 Adjournment

**A motion was made by Bechtol and seconded by Gardiner to adjourn at 6:15**

**MSC: Bechtol/Gardiner**

**Student Board Member - A**

**Board Vote: 5-0-0-2**

**A motion was made by Bechtol and seconded by Gardiner to Adjourn at 6:15 PM.**

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**Approved and entered into the official minutes of the Point Arena Schools on this 13 day of November, 2024.**

\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Warren Galletti, Secretary of the Board**

\_\_\_\_\_  
**Date**