

Memorandum of Understanding

Sonoma State University and Point Arena Schools District

Parties: This Memorandum of Understanding (MOU) is made and entered into by Sonoma State University (University) and Point Arena Schools District (District) to establish the responsibilities and financial support of the district implementation of the California College Guidance Initiative (CCGI) a data and planning infrastructure that helps to increase postsecondary preparation and attainment for students in California.

Purpose: Promote student success through cultivating an inclusive, engaging and equity-oriented learning environment to retain students through inclusive support, provide high-tech, high-touch advising, support college preparation and early credit.

- By having the District partnership with CCGI all high school seniors in California will graduate with clear postsecondary and career goals and have a plan on how to achieve them.
- Each student's academic transcript data will follow them as they advance across educational systems to reduce information gaps that would otherwise hinder their success.
- The CCGI interactive, web-based college and career planning platform, will support 6th through 12th grade curriculum.
- Using this central academic data hub to match and verify unique student identifiers in order to reliably transmit student's transcript records from school districts to California Community Colleges, the California State University system and the California Student Aid Commission (Cal Grants) and the Free Application for Federal Student Aid (Pell Grants).
- Increasing the capacity of districts to integrate college and career planning as a core component of district high school students' education.

Term: Upon fully execution of the MOU through June 2025

Responsibilities of University:

- Provide District in the amount of \$20,000 to implement the CCGI program at their school district. Payments will be made in two \$10,000 installments to the District. One in January 2025 and final payment no later than June 30, 2025. Payment will be made within 30 days upon receipt of approved invoices by Accounts Payable office.

Responsibilities of District:

- District signs the partnership agreement with CCGI
- Upon commitment with CCGI, the District will invoice the University in the amount of \$10,000 in January 2025 and \$10,000 no later than June 2025. Invoice with this MOU number referenced shall be submitted to Stephanie Mower at mowerst@sonoma.edu.
- Utilize funds to support the implementation of CCGI

Miscellaneous:

- District can submit for additional support for ongoing maintenance of the data submissions, the amount of time necessary will vary by district depending on the mechanism by which they are pulling the data and the capacity of the Data Lead.

Indemnification:

- To the fullest extent permitted by law, both parties shall defend, indemnify, and hold harmless the other party, its board, officers, employees, and volunteers against all claims, damages, losses, expenses and liabilities of any kind arising out of in the course of their performance under this MOU but only in proportion to and to the extent such losses are caused by or result from the willful or intentional misconduct or negligent acts or omissions of either party.

Amendment:

- No amendment, alteration, or violation in the terms of the MOU shall be valid unless made in writing and signed by both parties.

Termination:

- Either party may terminate given a written 30-day notice.

Governing Law:

- The terms and conditions of this MOU shall be governed by the laws of the State of California.

Notices:

- All notices or demands to be given under this MOU by either party shall be in writing. The addresses of the parties are as follows:
 - Point Arena Schools District
Attn: Warren Galletti
PO Box 87
45 Lake Street
Point Arena, CA 95468
wgalletti@mcn.org
707-882-2803
 - Sonoma State University
Attn: Trudee Herman
1801 East Cotati Ave.
Rohnert Park, CA 94928
trudee.herman@sonoma.edu
707-664-3239

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

Signatures:

Point Arena Schools District

By: 
Warren Galletti, Superintendent

Sonoma State University

By: 
Trudee Herman, Contract Specialist